

**INVITATION FOR EXPRESSION OF INTEREST (EOI)**

**By**

**ICAR RESEARCH COMPLEX FOR EASTERN  
REGION (ICAR-RCER)  
PATNA-800014.**

**For**

**INTERESTED TELECOM COMPANY FOR ERECTION  
OF TELECOM TOWER**

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## SECTION-I



### ICAR Research Complex for Eastern Region

ICAR Parisar, P/o - BVCC, Patna – 800 014 (Bihar), INDIA

Phone No. (0612) 2228805, 2228882\*104, Fax No.2223956, Website: [www.icarrcer.in](http://www.icarrcer.in)



F.No. IRCER/P&S-38/15-16/Telecom Tower/

Date: 19.01.2016

#### EXPRESSION of INTEREST FOR INSTALATION OF TELECOM TOWER

ICAR Research Complex for Eastern Region (Indian Council of Agricultural Research), Ministry of Agriculture, Government of India hereby invites **sealed Expression of Interest** from **eligible telecom firms** for erection of telecom tower for the purpose of best communication services.

- 1.** A complete set of **Expression of Interest documents** in **English** may be downloaded from our website: [www.icarrcer.in](http://www.icarrcer.in) or may be collected from Asstt. Admn. Officer, ICAR-RCER, Patna on submission of written request on payment of ₹ 1000/- by **crossed Demand Draft** (Non-refundable); from 19.01.2016. DD may be drawn on a scheduled commercial Bank in India, in favour of "ICAR UNIT: ICAR-RCER, Patna", *in case of downloading Eol document from the Institute website*, the firm must submit respective cost of *Eol* document ₹ 1000/- with its *Eol*, otherwise *Eol* will be rejected straightway.
- 2.** Other detailed terms and conditions and bidding documents are available on our website: [www.icarrcer.in/tenders](http://www.icarrcer.in/tenders).
- 3.** To *solicit prospective Bidders' feedbacks, on Specifications/Terms*, a **Pre-Eol Meeting** is scheduled on **27.01.2016**.

Date of <b>Start of Sale of Eol Documents</b>	:	<b>19<sup>th</sup> January, 2016</b>	<b>Sd/-</b> <b>Sona Ram Rajak</b> (Assistant Administrative Officer) E-mail: <a href="mailto:info@icarrcer.in">info@icarrcer.in</a>
<b>Pre- Eol meeting</b> in Conference Hall, ICAR-RCER	:	<b>27<sup>th</sup> January 2016 (3.00 PM)</b>	
<b>Last Date</b> for Submission of Sealed <i>Eols</i>	:	<b>15<sup>th</sup> February, 2016 (2.30 P.M.)</b>	
<b>Date of Opening</b> of <i>Eols</i>	:	<b>15<sup>th</sup> February, 2016 (3.00 P.M.)</b>	

**Brief about objectives and Scope of the Work**

The Eastern region of India is located between latitudes of 17<sup>0</sup>N and 29<sup>0</sup>N and longitudes of 80<sup>0</sup>E and 97<sup>0</sup>E. The region includes the states/zones of Assam plains (7.84 million hectares), Bihar (9.416 million hectares), Chhattisgarh (13.52 million hectares), eastern Uttar Pradesh (8.64 million hectares), Jharkhand (7.97 million hectares), Odisha (15.57 million hectares) and West Bengal (8.87 million hectares). Out of the total geographical area of 71.84 million hectares in Eastern region, as much as 7.5 million hectares is under acidic soils. Likewise, sodic soils occupy an area of 3.81 million hectares. In the Eastern states, more than 30% of the total geographical area suffers from one or the other degradation problems.

The ICAR Research Complex for Eastern Region (ICAR RCER), Patna, *with its Regional Research Stations at Plandu in Ranchi (Jharkhand) and Darbhanga (Bihar)*, is responsible to cater to the Research and Development (R&D) needs of all the aforementioned eastern states. The ICAR RCER, Patna has multi-disciplinary and multi-commodity-oriented Research Programmes, with the following mandate:-

“To undertake strategic and adaptive research for efficient integrated management of natural resources to enhance productivity of agricultural production system comprising of field, agriculture and horticulture crops, aquatic crops, agro-forestry, livestock, avian and fisheries in different agro-ecological zones of the eastern region”.

So far as the physical infrastructural development of this Research Complex is concerned, the Complex has following existing major Office Buildings:-

**(A) ICAR Research Complex for Eastern Region (ICAR RCER), Patna:**

- (i) An Administrative-cum-Research Building at Main Campus, ICAR RCER, Patna;
- (ii) A Farmers' Hostel at Main Campus, ICAR RCER, Patna;

**(B) ICAR RCER, Research Centre, Ranchi:**

- (i) An Administrative-cum-Research Building at ICAR RCER, RC, Plandu, Ranchi;
- (ii) A Farmers' Hostel at ICAR RCER, RC, Plandu, Ranchi;

**(C) ICAR RCER, Research Centre for Makhana (RCM), Darbhanga:**

- (i) An Administrative-cum-Research Building at ICAR RCER, RCM, Darbhanga;

**(D) Krishi Vigyan Kendra (KVK), Buxar (Bihar):**

- (i) An **Administrative-cum-Research Building** at **KVK, Buxar**;
- (ii) A **Farmers' Hostel** at **KVK, Buxar**;

**(E) Krishi Vigyan Kendra (KVK), Ramgar (Jharkhand):**

- (i) An **Administrative-cum-Research Building** (taken over from State Government) at **KVK, Ramgarh**;

**Scope of Work:-**

<b>1. Erection of Telecom Tower in the premises of ICAR Parisar</b>
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For the **execution** of each and every **aforelisted activity**, the **selected telecom company** shall **constitute the Second Party**, *while the ICAR Research Complex for Eastern Region (ICAR RCER), Patna shall constitute the First Party*. The **selected telecom company** shall have to abide by the **provisions** of the Indian Council of Agricultural Research, the **General Financial Rules (GFR), 2005**, the relevant **Labour laws** and other applicable **Rules and Regulations** in vogue.

**INSTRUCTIONS TO TELECOM COMPANY**

**Part - I**

**1. Definitions:**

- (a) “**Employer**” means the Ministry / department who have invited the **Expression of Interests (EoIs)**.
- (b) “**Telecom Company**” means any entity or person or associations of person, who have been eligible and willing to submit their Expression of Interests (EoIs) FOR ERECTING THE TELECOM TOWER.
- (c) “**Personnel**” means **professionals** and **support staff** provided by the **Telecom Company** assigned to perform the Services or any part thereof.
- (d) “**Expression of Interest**” means the **Expression of Interest (EoI) Forms** duly filled in by the prospective Telecom Company.

**2. Eligibility of Telecom Company:**

- 2.1 If the **Telecom Company** had made **Expression of Interest (EoI)** with the **Employer**. *Telecom company shall be evaluated as per the qualification/ eligibility criteria set forth in Section-IV.*

**3. Clarification and Amendment of EoI Documents:**

- 3.1 At any time before the submission of **Expression of Interest (EoI)**, the **Employer** may amend this EoI Document by issuing an addendum in writing or by standard electronic means. The addendum shall be sent to all telecom company and will be binding on them. **Telecom Company** shall acknowledge receipt of all amendments. To give Telecom Company reasonable time in which to take an amendment into account in their **Expression of Interest (EoI)**, the **Employer** may, *if the amendment is substantial*, extend the deadline for the submission of **Expression of Interest (EoI)**.

**4. Preparation of Expression of Interest (EoI) :**

- 4.1 The **Expression of Interest (EoI)** as well as all related correspondence exchanged by the Telecom Company and the **Employer**, shall be written in English or Hindi language.
- 4.2 In preparing their **Expression of Interest (EoI)**, Telecom Company are expected to examine in detail the documents comprising the **Expression of Interest (EoI)**

Document. Material deficiencies in providing the information requested may result in rejection of an **Expression of Interest (EoI)**.

- 4.3 Depending on the nature of the Work, Telecom Company are required to submit an **Expression of Interest (EoI)** in forms provided in Section-IV. The Part-II, Data-sheet in Section-III indicates the formats of the **Expression of Interest (EoI)** to be submitted. **Submission of the wrong type of Expression of Interest (EoI) will result in the Expression of Interest (EoI) being deemed non-responsive.** The **Expression of Interest (EoI)** shall provide the information indicated in the following paras from (a) to (g) using the attached Standard Forms (Section-V). Form EoI – 1 in Section-V is a sample letter of **Expression of Interest (EoI)** which is to be submitted alongwith the **Expression of Interest (EoI)**.

## 5 **Earnest Money Deposit (EMD):**

The **Earnest Money Deposit (EMD)**, is required to be submitted **at the EoI-stage** in the form of **Demand Draft** of any Scheduled Bank for and amount of **Rs. 10,000/-** in favour of “**ICAR Unit: ICAR-RCER, Patna**” payable at *Patna, Bihar*. The EMD is refundable.

**Please note that any Expression of Interest (EoI), which does not include the EMD, would be rejected as non-responsive.**

## 6. **EoI Processing Fees:**

All Telecom Company are required to pay a non-refundable **Rs.1,000/- [Rupees One thousand only]** towards Bid Processing Fees in the form of Demand Draft drawn in favor of “**ICAR Unit: ICAR-RCER, Patna**”. In case of non-submission of said processing fee, the EoI will be rejected.

## 7. **Submission, Receipt, and Opening of Expression of Interest (EoI):**

- 7.1 The original **Expression of Interest (EoI)** shall contain no interlineations or overwriting, except as necessary to correct errors made by the Telecom Company themselves. The person who signed the **Expression of Interest (EoI)** must initial such corrections. Submission letters for **Expression of Interest (EoI)** should be in the format of EoI-1 of Section-V.
- 7.2 An authorized representative of the Telecom Company shall initial all pages of the original **Expression of Interest (EoI)**. The authorization shall be in the form of a written power of attorney accompanying the **Expression of Interest (EoI)** or in any other form

demonstrating that the representative has been dully authorized to sign. The signed **Expression of Interest (EoI)** shall be marked “ORIGINAL”.

7.3 The original and all copies of the **Expression of Interest (EoI)** shall be placed in a sealed envelope clearly marked “**Expression of Interest (EoI) for Erecting Telecom Tower**” followed by the name of the Assignment/job. The envelopes containing the **Expression of Interest (EoI) for Erecting Telecom Tower**, EMD and bid processing fees shall be placed into an outer envelope and sealed. This outer envelope shall bear the submission address, reference number be clearly marked “DO NOT OPEN, BEFORE [insert the time and date of the opening indicated in the Data sheet]”. The Employer shall not be responsible for misplacement, loss or premature opening if the outer envelope is not sealed and/or marked as stipulated. This circumstance may be case for **Expression of Interest (EoI)**’s rejection.

7.4 The **Expression of Interest (EoI)** must be sent to the address/addresses indicated in the Data sheet and received by the Employer no later than the time and the date indicated in the Data sheet, or any extension to this date in accordance with para 4.2 above. Any **Expression of Interest (EoI)** received by the Employer after the deadline for submission shall be returned unopened.

## 8. **Expression of Interest (EoI) Evaluation:**

8.1 The employer has constituted a **Evaluation Committee (EC)** which will carry out the entire evaluation process.

8.2 The **Evaluation Committee** shall evaluate the **Expression of Interest (EoI)** on the basis of the qualification criteria specified in **Section-IV**. In the first stage of evaluation, an **Expression of Interest (EoI)** shall be rejected if it is found deficient as per the requirement indicated in the **Section-IV** for responsiveness of the **Expression of Interest (EoI)**. Only responsive **Expressions of Interest (EoIs)** shall be further taken up for evaluation. Evaluation of the **Expression of Interest (EoI)** will start first. The qualification criteria of the Telecom Company and the evaluation criteria for the **Expression of Interest (EoI) for erecting telecom tower** shall be as defined in the **Section-IV**.

9. **Confidentiality:**

Information relating to **evaluation** of **Expression of Interest (EoI)** and recommendations concerning qualifications shall not be disclosed to the telecom company who submitted the **Expression of Interest (EoI)** or to other persons not officially concerned with the process, until the shortlisting of the telecom company. The undue use by any telecom company of confidential information related to the process may result in the rejection of its **Expression of Interest (EoI)** and may be subject to the provisions of the Employer's anti fraud and corruption policy.

===== XXXX =====

# INSTRUCTIONS TO TELECOM COMPANY

## Part-II: DATA SHEET

<u>Clause No. of Data Sheet</u>	<u>Particulars</u>
1.	Name of the Employer: <b>ICAR Research Complex for Eastern Region, ICAR Campus, P.O.: Bihar Veterinary College, Patna – 800 014</b>
2.	Name of the Assignment/job is: <b>Erection of Telecom Tower</b>
3.	A pre-EoI meeting will be held: <b>At 3.00 PM on <u>27<sup>th</sup> January 2016</u> in Conference Hall of this Complex.</b>
4.	Date & time and address for submission of <b>Expression of Interest (EoI)</b> : Date <b>15<sup>th</sup> February 2016</b> Time <b>2.30 PM</b> Address <b>Tender box kept at Room No. 104</b>
5.	The Employer's representative is: <b>Sh. S.R. Rajak, Assistant Admn. Officer</b> Address <b>Room No. 113</b> Telephone: <b>0612-2228805</b> Facsimile: <b>0612-2223956</b> E-mail: <b>purchasercer@gmail.com</b>
6.	Validity-period of the Expression of Interest (EoI) to be submitted by the prospective Telecom Company : <b>The Expression of Interest (EoI) to be submitted by the prospective Telecom Company must remain valid for minimum 90 days after the submission date, i.e. at least until 15<sup>th</sup> May, 2016.</b>
7.	Clarifications may be requested not later than 3 (three) days before the submission date. The address for requesting clarifications is: <b>Sh. S.R. Rajak, Assistant Admn. Officer, ICAR RCER, Patna</b> Facsimile: <b>0612-2223956</b> E-mail: <b>purchasercer@gmail.com</b>
8.	The formats of the Expression of Interest (EoI) to be submitted are: Form EoI - 1: Letter of submission of Expression of Interest (EoI) Form EoI - 2 : Telecom Company's organization & experience Form EoI - 3 : Information regarding any conflicting activities and declaration thereof. Form EoI - 4 : Questionnaires (Part – A & Part - B) Form EoI- 5 : Financial Involvement
9.	The Telecom company must submit the original and one copy of the Expression of Interest (EoI).

## **SECTION-IV**

The **minimum eligibility requirements** for prospective Telecom Company:

- a. The Telecom Company should be registered with the Department of Telecommunication, Govt. of India. The applicant should furnish a certified copy of valid registration certificate issued by DoT as documentary evidence in support of its registration.
  
- b. The Company must have experience of setting up of a minimum of 20 ground based towers of more than 25 meters height. The Company shall furnish documentary evidence in support of the experience in the form of completion certificate from the company for which it has installed the tower or letter of certification by qualified auditors.

## Section-V

### ICAR RESEARCH COMPLEX FOR EASTERN REGION, PATNA

#### Expression of Interest (EOI) Form

Closing date: 15<sup>th</sup> February 2016 (2.30 PM).

#### CHECK-LIST

**Please note:** To help you prepare the best application possible, all items below need to be considered and ticked off. This will also assist us with assessment of your application.

#### Have you:

- Read the EOI Guidelines?
- Contacted the relevant Officer(s) to discuss your Eoi Document?
- Read and addressed the ICAR-RCER Eoi document?
- Checked that your Telecom Company is aware and agrees to the final EOI submitted?
- Signed the EOI (or typewritten if emailed) and checked that you are authorised to sign/submit the form?
- Checked that your Telecom Company is **prepared** to have adequate **public liability insurance** to cover the **project activities** you are proposing?

If you are proposing to employ staff, are you aware of your obligations as an employer to provide adequate insurance, Service facilities, ESI, EPF, etc., for each of those staff, plus employment conditions as recommended in principle under the guidelines of **Government of India, Ministry of Labour, etc.**, where appropriate?

Yes:\_\_\_

No: \_\_\_

N/A:\_\_\_

**LETTER OF PROPOSAL SUBMISSION**

[Location, Date]

To,

Director,  
ICAR-RCER,  
Patna – 800 014.

Dear Sirs,

I/We, the undersigned, offer to express the necessary interest for being short-listed for the Bidding process for **erecting the telecom tower** under **ICAR-RCER**, Patna, in accordance with your “**Invitation for Expression of Interest**” dated **19<sup>th</sup> January 2016**. We are hereby submitting our **Expression of Interest (EoI)**, **EMD** and **requisite EoI Document fees**.

I/We are submitting our Expression of Interest (EoI).

I/We hereby declare that all the information and statements made in this Expression of Interest (EoI) are true and accept that any misinterpretation contained in it may lead to our disqualification. All the documents are subject to verification by local administration or as deemed fit by the Authority

Our Expression of Interest (EoI) is binding upon us.

We understand that you are not bound to accept any Expression of Interest (EoI) you receive.

Yours sincerely,

Authorized Signature [In full and initials]:

Name and Title of Signatory:

Name of Telecom Company:

Address

**COMPANY’S ORGANIZATION AND EXPERIENCE**

**A – COMPANY’S Organization**

[Provide here a brief description of the background and organization of your firm/entity and each associate for this Assignment/job. The brief description should include ownership details, date and place of incorporation of the firm, objectives of the firm etc. Also if the Telecom Company has formed a consortium, details of each of the member of the consortium, name of lead members etc shall be provided]

**B - Telecom Company’s Experience**

[Using the format below, provide information on each Assignment/job for which your firm, and each partner in the case of consortium or joint venture, was legally contracted either individually as a corporate entity or as one of the major partners within an association, for carrying out consulting Assignment/job similar to the ones requested under this Assignment/job. In case of consortium, association of Company, the Company must furnish the following information for each of the consortium member separately]

1. Firm’s name:

1	Assignment/job name:	<b>Erection of Tower</b>
1.1	Description of work	
1.2	Place of Work	
1.3	Name and Address of Employer:	
1.4	Name of associated Consultants, if any:	

**Note:** Please provide documentary evidence from the client i.e. copy of work order, contract for each of above mentioned assignment. The experience may not be considered for evaluation, if such requisite support documents are not provided with the Expression of Interest (EoI).

**INFORMATION REGARDING ANY CONFLICTING ACTIVITIES AND  
DECLARATION THEREOF**

We hereby declare that our Telecom Company, are **not indulged** in any such activity which can be termed as the **conflicting activities**. We also acknowledge that in case of **misrepresentation** of the information, our proposals / contract shall be **rejected / terminated** by the Employer which shall be binding on us.

Authorized Signature [In full and initials]:

Name and of Signatory: .

Name of Firm: .

Address: .

**QUESTIONNAIRE (Part –A)**

Sl. No.	Details of relevant Information sought	Information to be provided by the prospective Company
1.	<b>Name of Company</b>	: .....
2.	<b>Date of Establishment of Company</b>	: .....
3.	<b>Legal Status of Firm</b>  [Whether Sole Proprietary-ship / Cooperative / Partnership Firm / Company ( <i>under Company Act</i> ) / Society ( <i>under Societies Registration Act</i> )/ Central PSU / State PSU or so?]	: .....
4.	<b>Telecom Company’s Registration. No. &amp; Date</b>	: ....
5.	<b>Copy of Registration. Certificate (To be enclosed)</b>	: .....
6.	<b>Nos. of such contracts received each year during last 3 years</b>  [alongwith copies of Award of contracts(s)]	: 2013-14: 2014-15: 2015-16:
7.	<b>Name of Proprietor of Company, alongwith Address, Tel. No., Fax No. &amp; e.mail address</b>	: .....
8.	Details of <b>Blacklisting from any Govt. Deptt./Organizations</b> , if any during <b>last 5 years</b> . ( If so, <b>the firm</b> must also provide the detailed reasons for its <b>blacklisting</b> , for <b>consideration of its Bid on overall Merits</b> , if any.)	: .....

**Signature of prospective Telecom Company:** .....

[Either “Proprietor” or

“Authorized Signatory”

**(enclosing the Letter of Authority from Proprietor)]**

**Signatory’s Name:** .....

**Address:** .....

## QUESTIONNAIRE (Part – B)

The prospective Telecom Company **should furnish** specific answers to all the questions/issues mentioned below. In case a question/issue does not apply to a prospective Firm, the same should be answered with the remark “not applicable”.

Wherever **necessary and** applicable, the prospective Firm **shall** enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement.

In case a prospective Firm **furnishes** a wrong or evasive answer against any of the under-mentioned question/issues, its Bid will be liable to be cancelled.

Sl. No.	Query related to Information sought from prospective Telecom Company	Information to be provided by the prospective Telecom Company	Guiding Remarks /Note (for prospective Telecom Company)
1.	Expression of Interest (EoI) is valid for acceptance upto	: .....	EoI is required to be valid at least upto 15.05.2016.
2.	Your permanent Income Tax A/C No.	: .....	
3.	Attach certified copy of your latest/current Income Tax clearance certificate	: .....	
4.	Status:		
	ii) Are you currently registered under the Indian Companies Act, 1956 or Societies Registration Act, 1860, or any other Act?	: Yes / No. If Yes, then Regn. No.:	
6.	i) Please indicate name & full address of your Banker(s)	: .....	The Banking details are required to ensure Financial Transparency, &, to facilitate timely payment through E-Payment / ECS / RTGS / LC, etc.
	ii) Please provide your Principal Consulting Firm's Bank A/c. No., Bank Code, IBAN Code, SWIFT/BIC Code.	: Bank A/c. No.: ..... Bank Code: ..... IBAN Code: ..... SWIFT/BIC Code: .....	
8.	Please state whether any work dealings with you currently stand suspended / banned by any Ministry/Department of Government of India or by any State Govt.	: .  Yes/No	

.....  
(Signature with date)

(Full name, designation & address of the person duly authorized to sign on behalf of the prospective Telecom Company)

.....  
For and on behalf of (Name, address and stamp of the Telecom Company)

## FORM EoI-5

Sl. No.	Details of relevant Information sought		Information to be provided by the prospective Company
1.	Monthly Rent of tower to be paid to the Employer (in Rs.)	:	
2.	Electricity Consumption (Whether paid by Company or employer)	:	
3.	Deployment of Security Staff (Whether paid by Company or employer)	:	
4.	Space Required (In Sq. Meter)	:	
5.	Period of Installation	:	
6.	Increment % over base value of monthly rent mentioned at Sl. No.1	:	
7.	Any other items Required	:	

**Section – VI**

**MODEL BANK GUARANTEE FORMAT FOR FURNISHING EMD**

Whereas M/s ..... (hereinafter called the “Telecom Company”) has submitted their Expression of Interest (EoI) dated ..... for being short listed for erecting mobile tower under **ICAR-RCER**, Patna, against the employer’s Invitation for EoI No. **IRCER/P&S-38/15-16/Telecom Tower** dated 19.01.2016.

KNOW ALL MEN by these presents that WE ..... of ..... having our registered office at ..... are bound unto ..... (hereinafter called the “Employer”) in the sum of .....for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this ..... day of ..... 2016.

**THE CONDITIONS OF THIS OBLIGATION ARE:**

- (1) If the Telecom Company withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- (2) If the Telecom Company having been notified of the acceptance of his tender by the Purchaser during the period of its validity:-
  - a) If the Telecom Company fails to furnish the Performance Security for the due performance of the contract.
  - b) Fails or refuses to accept/execute the contract.

**WE undertake to pay the Employer up to the above amount upon receipt of its first written demand**, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to 90 days after submission of EoI; i.e. at least upto \_\_\_\_\_ and any demand in respect thereof should reach the Bank not later than the above date.

.....  
(Signature of the authorized officer of the Bank)

.....  
.....  
Name and designation of the officer

.....  
Seal, name & address of the Bank and address of the Branch